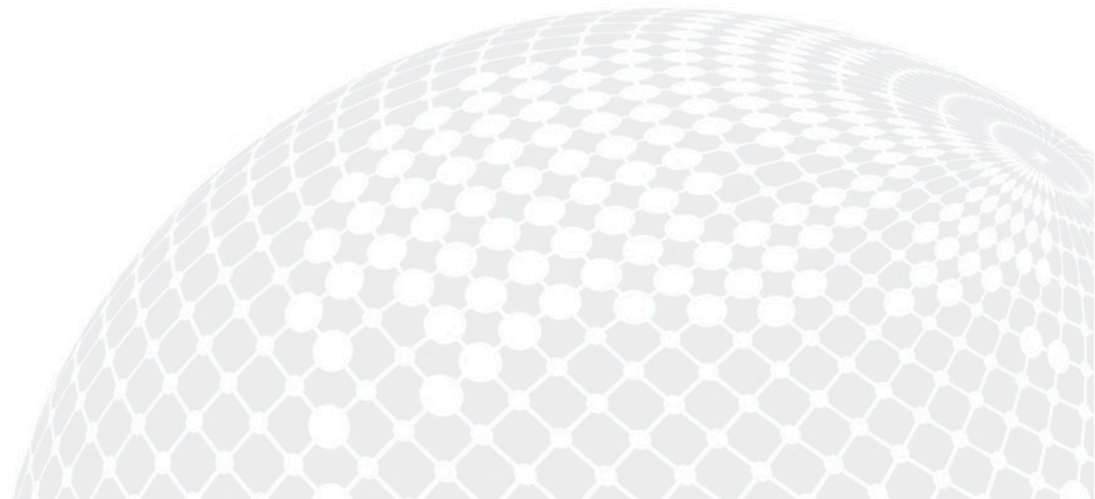




INTERNATIONAL  
ASSOCIATION OF  
PROFESSIONAL  
**SECURITY**  
CONSULTANTS

# MEMBERSHIP APPLICATION

*for*  
*Active*  
*Associate*  
*Internal Consultant*  
*Membership*





Dear Colleague:

Thank you very much for your interest in membership in the International Association of Professional Security Consultants (IAPSC). For general information and information about our members, please visit our website at [www.IAPSC.org](http://www.IAPSC.org) or send an e-mail to [IAPSC@IAPSC.org](mailto:IAPSC@IAPSC.org).

### **MEMBERSHIP APPLICATION PACKET CONTENTS**

1. Membership Classifications
2. Qualifications for All Applicants
3. Requirements for Active/Associate Applicants
4. Application Form
5. Release of IAPSC
6. Background Investigation Authorization

### **APPLICATION PROCEDURE & CHECKLIST**

- Carefully review the information and membership criteria to be sure you are qualified.
- Complete the Membership Application Form in full.
- Sign the Release of IAPSC.
- Complete the Background Investigation Authorization form.
- Attach your Resume/CV.
- Enclose a check for \$200 payable to IAPSC, which represents the one time, non- refundable Application Fee.
- Provide a copy of your letterhead stationary plus promotional materials for your business that may be available in draft form or final form, such as a business card, brochure, etc.
- Enclose a copy of your letter(s) to your college/university requesting that they forward a true copy of your transcript (highest degree attained) to IAPSC.
- Mail completed application to: International Association of Professional Security Consultants

136 Everett Road  
Albany, NY 12205

If you have any questions, please feel free to contact us. Once again, thank you for your interest in IAPSC.

Sincerely,

IAPSC Staff

# MEMBERSHIP CLASSIFICATIONS

**Active Member:** A person who is a practicing security consultant, whose primary earned income for a period of not less than one year, immediately preceding the submission of the application, has been derived from providing security advice, information, and recommendations to clients. Members must meet all the criteria for membership as defined in below. Active members may vote and serve on the Board of Directors and as an association officer. **Annual Dues: \$445.00**

**Associate Member:** A person who meets all the criteria for membership except that he or she has less than one year's experience or does not derive primary earned income from providing security advice, information and recommendations to clients. Associate members may vote, serve on the Board of Directors, but may not be an officer. **Annual Dues: \$445.00**

**Internal Consultant Member:** A person in a security management position employed by an organization that does not market security services. The Internal Consultant member should be that organization's security director, executive or otherwise in a management position where he or she regularly provides security advice and recommendations to his or her organization. Internal Consultant members may vote and serve on the Board of Directors and as an association officer. **Annual Dues: \$445.00**

**Membership Year runs from January 1 through December 31.**

Initial annual membership dues will be pro-rated quarterly according to the date of acceptance.

## QUALIFICATIONS FOR MEMBERSHIP

**IAPSC membership is open to full- and part-time security consultants who meet qualifications that include:**

**Education:** Each candidate for membership shall submit documentation of an earned baccalaureate or higher degree from an accredited college or university. Eight years of direct, broad security experience may be accepted by the Membership Committee as equivalent.

• Certifications which may also be accepted by the Membership Committee in place of the educational qualifications (above) are:

- Certified Protection Professional
- Certified Security Consultant
- Certified Protection Professional
- Physical Security Professional
- Certified Information Security Systems Professional
- Other certifications may also be accepted at the discretion of the Membership Committee.

**Experience:** At least five years of broad security experience in paid positions, demonstrating increasing responsibilities, with at least three years at management for higher levels. Time submitted in fulfillment of this requirement may not be used to substitute for the educational requirement (above).

- Consideration will also be given to those practitioners/applicants whose sole expertise has been in the development of specialized technological aspects of architectural or engineering security design, access control, or specialized electronic or computer security application, not necessarily in management positions, but who otherwise meet the five-year criteria. In no case will the five-year security experience requirement be waived.
- In the event an applicant was hired directly into a top security management position of an enterprise or institution, and served at least five years as such, the requirement of this section is considered fulfilled, without the necessity of demonstrating increasing responsibilities.
- The same principle shall apply in considering the application of an otherwise qualified Security Consultant, who in some rare instance, has no prior qualifying experience, but who has fulfilled the criteria of an independent Security Consultant, as defined elsewhere in the By-laws, for five or more years, prior to the date of application.

## MEMBERSHIP REQUIREMENTS

### Listed below are additional Membership Requirements for Active and Associate Member Classifications:

- All members shall be individuals, not companies or firms, who engage full or part-time in the activity of management consulting specializing in security, loss prevention or security training, security equipment system technical design, evaluation and specification, and/or advise or assist the court and its officers on security matters as a Forensic Consultant. They shall be independent and non-product affiliated.
- Security Consultants, who are members of this Association, shall not be known as investigators and will not advertise themselves as such. They will not engage in any of the following activities: divorce, domestic investigations, surveillance, skip tracing, repossession of property, or stand alone civil or criminal record checks. They will not provide undercover or bodyguard personnel.
- Nothing contained herein prohibits any member from complying with any law or regulation, by any governmental or regulatory body, which requires that Security consultants be licensed as Investigators or any other related license.
- Security Consultants may "investigate" within broad parameters of the definition of the word, in order to determine the needs of their client. Security Consultants, who are members of this Association, investigate only for the purpose of developing information to complete their surveys, design, or testimony, contracting out traditional investigative work to private investigators or similar practitioners. It is understood that a greater level of investigation may be required of those who specialize in fields of financial fraud, art theft, corporate internal theft and fraud, securities fraud, terrorism-extortion, or similar environments, requiring specialized knowledge and experience outside the scope of the routine private investigator.
- For purposes of membership in the Association, Security Consultants may not engage in detection of deception by providing polygraph services, pencil and paper honesty testing, voice stress analysis,

handwriting or grapho-analysis, or by any other means. If a client requests these types of services, they are to be contracted out to qualified vendors.

- Members may not sell security equipment or provide any services such as, but not limited to sales and/or installation of: alarms systems, access controls, closed circuit television systems, contract guards, undercover agents, bodyguards, or strike forces. Members may not have any form of affiliation with a product or service that could be construed as a possible conflict of interest.
- Members may sell books, manuals, computer programs, programs, videotapes or similar training materials that they have authored or inventions they have designed.
- Any person who has been convicted of any felony, or who has been convicted of any crime involving moral turpitude, or who has engaged in any act which constitutes moral turpitude, shall not be admitted to membership or continue as a member.
- Any person who pays or accepts a fee, a commission, or other valuable consideration from an individual or organization whose equipment, supplies, or services that person might recommend in the course of his or her services to a client shall not be admitted or continue as a member.





# APPLICATION FOR MEMBERSHIP

*The purpose of this Application is to enable the Membership Committee to make a determination relative to an applicant's eligibility for membership. The applicant may be asked to provide additional information. Final determination of eligibility will be made by the Membership Committee based on the information furnished, any oral interviews, and information received through the background check.*

## MEMBERSHIP CLASSIFICATION

*(Please select one):*

\_\_\_ **Active Member:** a practicing Security Consultant, whose primary earned income, for a period of not less than one year immediately preceding the submission of their application, has been derived from providing security advice, information, and recommendations to the client. **Annual Dues: \$395.00**

\_\_\_ **Associate Member:** a practicing Security Consultant who has less than one year's experience or does not derive primary earned income from providing security advice, information, and recommendations to the client. **Annual Dues: \$395.00**

\_\_\_ **Internal Consultant Member:** A person in a security management position, employed by an organization that does not market security services. The Internal Security Consultant member should be that organization's Security Director, executive or otherwise in a management position where he or she regularly provides security advice and recommendations to his or her organization. **Annual Dues: \$395.00**

## PERSONAL DATA

**Preferred mailing address:** (  ) Home (  ) Office

Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Office Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (      ) Fax: (      )

E-mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

CPP#: \_\_\_\_\_ ASIS Membership #: \_\_\_\_\_

## PROFESSIONAL DATA

**1. Higher Education** - Please request your college or university to send a true copy of your transcript (highest degree only) directly to the IAPSC and enclose a copy of the request with your application.

### Undergraduate

Name and Address of College/University	Years of Attendance	Degree Awarded
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### Graduate School

Name and Address of College/University	Years of Attendance	Degree Awarded
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## 2. Your Security Consulting Practice

Please indicate no more than three (3) major areas of specialization, and three (3) major environments serviced which you claim in your practice. (Example: major specializations might be physical security surveys, security training, policy development, system design and specification, expert witness testimony, electronic countermeasures, etc. Environments serviced might include retail, manufacturing, museums, law firms, colleges, etc.) If you have less than three areas, or have not yet decided, please indicate.

### Major Service Specializations:

1.

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2.

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3.

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### Major Environments Serviced:

1.

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2.

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3.

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**5. Relationships/Activities** *(We are interested in your current activities & associations - not what you previously did):*

(a) Do you have any arrangement or agreement, written or otherwise, wherein you do or might receive any compensation or other valuable consideration for referrals (other than referrals made to consulting clients who have engaged you)? Yes \_\_\_ No \_\_\_

(b) Do you own or are you employed by or receive compensation from any company which sells security products, goods, merchandise, equipment, etc.? Yes \_\_\_ No \_\_\_

(c) Do you own or work for any company which provides any alarm monitoring or central station services? Yes \_\_\_ No \_\_\_

(d) Do you own or work for any company which provides security manpower services including those which provide contract or non-contract guards, strike task-forces, body guards, security supervisors, etc.? Yes \_\_\_ No \_\_\_

(e) Do you perform “turn key” work involving security products or equipment where you buy security products for re- sale or installation? Yes \_\_\_ No \_\_\_

(f) Do you, or does your firm act as a “middle man,” distributor, or manufacturer’s representative for any security product or service? Yes \_\_\_ No \_\_\_

(g) Do you or your firm engage in detection of deception, truth verification, etc. through the use of polygraph, psychological “pen and paper” exams, voice stress or handwriting analysis, or other means? Yes \_\_\_ No \_\_\_

(h) Do you conduct investigations of any sort (other than the “investigation” required to diagnose a consulting client’s problems, or as an expert in litigation cases) or use the word(s) “investigator,” “detective,” or “investigation” in or on your stationery, literature or marketing materials? Yes \_\_\_ No \_\_\_

If you answered YES to any questions above, please explain *(also, please state if you are required by law to be licensed as a private investigator in order to perform security consulting services):*

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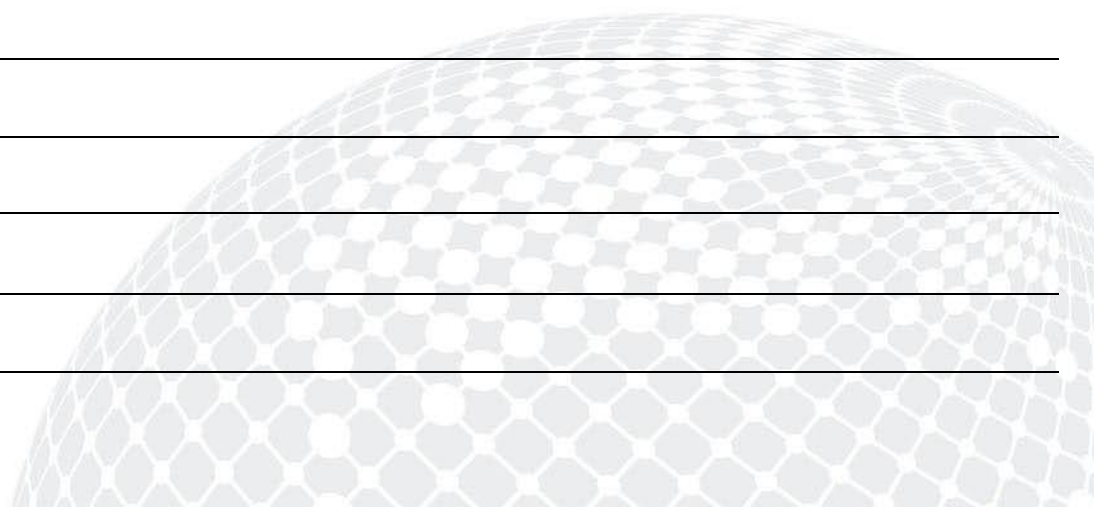
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# RELEASE OF IAPSC

In consideration for the IAPSC reviewing and acting upon my membership application, I fully release the IAPSC, its officers, members and employees and agents for any and all claims arising out of the processing, review and action on this application.

## AUTHORIZATION TO RELEASE INFORMATION

Pursuant to Section 606, Title IV of the United States Code, I hereby acknowledge notification that an inquiry may be requested to procure information regarding my character, general reputation, personal characteristics and mode of living, and that if such request is made, the nature and scope of the inquiry will be provided to me upon my written request.

In connection with any inquiry which may be requested, I hereby authorize all public and private individuals, corporations, organizations, institutions and agencies that possess information about me, to release to the International Association of Professional Security Consultants, or any designated representative thereof, any and all information concerning my background and personal history, and to allow copies to be made of any requested data. I hereby authorize that a copy of this release will be as valid as the original.

## CERTIFICATION

I hereby certify that all information on this application and any attached supporting materials is/are true and correct. I further affirm that I am an independent, non-product affiliated security consultant (or an internal consultant) and am not currently engaged in any activity contrary to the rules, Code of Ethics and Bylaws of the International Association of Professional Security Consultants (IAPSC) dated \_\_\_\_\_, nor, if accepted, will I do so during my membership in the IAPSC.

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Signature

Date

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Printed Name

City & State





# BACKGROUND INVESTIGATION AUTHORIZATION

I hereby authorize the International Association of Professional Security Consultants (IAPSC), and its officers, members, employees or agents to undertake a verification of the information I have provided either in writing or orally in connection with this Membership Application, and I hereby authorize all persons, corporations, companies, former employers, credit reporting organizations, educational institutions, law enforcement agencies, criminal and civil courts, all federal, state and local governmental agencies, and any person having knowledge of me to release such information to the IAPSC, its officers, members, employees or agents, and I hereby fully release them from any and all liability and responsibility for doing so; further, I authorize the procurement of an investigative consumer report, and understand that such report may contain information as to my background and character and personal reputation. Further, in consideration of my application being considered by the IAPSC, I hereby fully release the IAPSC, its officers, members, employees and agents from any and all claims of damage of whatsoever nature, in connection with that organization's internal use of any such material provided or obtained.

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Signature

Date

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Printed Name

Birth Name or Other Name Used

**NOTE:** Shortly after submitting your application, you will receive an email from [iapsc@iapsc.org](mailto:iapsc@iapsc.org) requesting additional information in a secure online background questionnaire. As part of that process, you will need to electronically sign a Disclosure and Authorization form ("Authorization Form") that will allow the background agency, Safe-Screen, to verify the information you provide and share its results with the International Association of Professional Security Consultants.

**Please mail your application to the address below and remember to enclose the following:**

- Copy of your current Resume/CV
- Application fee of \$200.00 payable to IAPSC (Non-refundable)
- Copy of your letterhead stationery, business card(s), and any advertising or marketing materials you currently use (or intend to use).
- Copy of the letter to your college/university requesting that they forward a true copy of your transcript (highest degree attained) to IAPSC.

**International Association of Professional Security Consultants**

136 Everett Road  
Albany, NY 12205  
[iapsc@iapsc.org](mailto:iapsc@iapsc.org)  
415-536-0288