

## **APPLICATION FOR DESIGNATION AS A**



FOR
A NON-MEMBER OF THE IAPSC



# DESIGNATION AS A CERTIFIED SECURITY CONSULTANT<sup>SM</sup> (CSC<sup>SM</sup>)

The International Association of Professional Security Consultants has created the Certified Security Consultant<sup>SM</sup> designation for professional, independent security consultants. The CSC<sup>SM</sup> reflects a high level of professionalism, knowledge, and integrity and will be the recognized standard for Security Consultants.

The CSC<sup>SM</sup> demonstrates your depth of knowledge, professional objectivity, skills as a security consultant, and level of integrity. In keeping with the professionalism of the IAPSC, the CSC<sup>SM</sup> qualifications are designed to screen out product-affiliated salesman who call themselves security consultants. The CSC<sup>SM</sup> requires a combination of experience and education, as well as independence (professional objectivity) and adherence to a Professional Code of Ethics. No grandfathering of CSC<sup>SM</sup>s will occur. The CSC<sup>SM</sup> is another wrench in your marketing tool box that separates you from the competition. Our clients recognize the value of certification, especially one that has the backing and credibility of the premier security consulting association.

Earning your certification consists of meeting the qualification and an internet-based 100-question multiple choice examination which includes consulting practices, security management, and business ethics. The objective exam is hosted on a secure internet server and your score will not be shared with anyone outside the IAPSC's management company. A formal plan for re-certification has been developed and is consistent with other professional certifications. Re-certification will be required every three years for a nominal recertification fee.

## QUALIFICATIONS

To develop a credential that will become the recognized standard for Security Consultants and reflects a level of professionalism, capability, and integrity.

#### **EXPERIENCE**

Each candidate for certification shall have at least three years of documented security consulting experience. Functioning in a verifiable internal consultant capacity shall be acceptable in meeting the three year security consulting experience requirement. Internal Consultants, as defined by the IAPSC, are eligible for the CSC if they meet the other qualifications.

Verification of experience will be submitted in the form of validated references.

If security consulting experience is unverifiable, applicants may submit evidence of work product in the form of deliverables (survey report, written opinions or schematics/drawings) from five (5) projects/clients. Client names and other identifying information may be redacted from each sample prior to submitting to the Professional Certification Committee for consideration. Work product will be accepted at the discretion of the Professional Certification Committee.



### **EDUCATION**

Each candidate for certification shall submit documentation of an earned baccalaureate or higher degree from an accredited college or university.

8 years of direct, broad security management experience may be accepted at the discretion of the Certification Committee as the equivalent of a degree.

The degree requirement may also be replaced with a combination of experience and certification at the discretion of the Certification Committee. For example, a CPP or CISSP and 4 additional years of experience or a PSP and 6 additional years of experience may replace the degree requirement. Educational replacement is at the discretion of the Professional Certification Committee.

## **INDEPENDENCE**

Certified Security Consultant candidates shall be characterized by professional objectivity and accept no compensation or financial benefit other than their fees or salary, directly or indirectly, as a result of their recommendations to clients. Certified Security Consultants are independent and not affiliated with any manufacturer or vendor of security equipment, nor do they profit in any way from a client's selection of vendors or contractors. Certified Security Consultants may not sell security equipment or provide any services such as, but not limited to sales and/or installation of: alarms systems, access controls, closed circuit television systems, contract security officers, undercover agents, bodyguards, or protection forces. Certified Security Consultants may not have any form of affiliation with a product or service that could be construed as a possible conflict of interest. Certified Security Consultant's advice and recommendations are based solely on the needs of their clients. Any person who pays or accepts a fee, a commission, or other valuable consideration from an individual or organization whose equipment, supplies, or services that person might recommend in the course of his or her services to a client shall not become certified or continue as a Certified Security Consultant.

Persons engaged in or providing investigative services, criminal or civil, are not eligible for certification. Certified Security Consultants shall not be known as investigators and will not advertise themselves as such. They will not engage in any of the following activities: divorce, domestic investigations, surveillance, skip tracing, repossession of property, or stand alone civil or criminal record checks. They will not provide undercover or bodyguard personnel. Nothing contained herein prohibits any member from complying with any law or regulation, by any governmental or regulatory body, which requires that Security consultants be licensed as Investigators or any other related license. Certified Security Consultants may "investigate" within broad parameters of the definition of the word, in order to determine the needs of their client. Certified Security Consultants investigate only for the purpose of developing information to complete their surveys. design, or testimony, contracting out traditional investigative work to private investigators or similar practitioners. It is understood that a greater level of investigation may be required of those who specialize in fields of financial fraud, art theft, corporate internal theft and fraud, securities fraud, terrorism-extortion, or similar environments, requiring specialized knowledge and experience outside the scope of the routine private investigator. Certified Security Consultants may not engage in detection of deception by providing polygraph services, pencil and paper honesty testing, voice stress analysis, handwriting or grapho-analysis, or by any other means. If a client requests these types of services, they are to be contracted out to qualified vendors.

Independence shall also include any other requirements as defined by IAPSC By-Laws.



## **CHARACTER**

Any person who has been convicted of any felony, or who has been convicted of any crime involving moral turpitude, or who has engaged in any act which constitutes moral turpitude, shall not become certified or continue as a Certified person.

## **CODE OF ETHICS**

Certified Security Consultant Candidates shall adhere to the CSC Code of Conduct and Ethics.

The purpose of this Application is to enable the Professional Certification Committee to make a determination relative to an applicant's eligibility for certification. The applicant may be asked to provide additional information. Final determination of eligibility will be made by the Professional Certification Committee based on the information furnished and any oral interviews.

For additional information, please visit www.iapsc.org/about-us/certification





## IAPSC NON-MEMBER CSC<sup>SM</sup> APPLICATION

### PERSONAL DATA

Preferred	I mailing address: ( ) Home ( ) Office
Name:	
Firm Name:	
Position/Title:	
Office Address:	
Phone: ( )	Fax: ( )
E-mail Address:	Website:
Home Address:	
	PROFESSIONAL DATA
1. Security Consulting Experience	
a. Security Consulting Experience as have established their own corporate	s a sole practitioner or otherwise self-employed, including those who entity.
Name of practice, business, or corpo	
Date practice or business was founded	ed:
Total years as a sole practitioner or s	elf-employed as a security consultant:
Verification of experience shall be su employers, or other consultants with	bmitted in the form of three (3) validated references from clients, whom you've partnered:
Client/Employer/Consultant Name:	
Name of Contact:	
Title of Contact:	
Address:	
Telephone:	



Email Address:
Dates of Service:
Type of service(s):
Client/Employer/Consultant Name:
Name of Contact:
Title of Contact:
Address:
Telephone:
Email Address:
Dates of Service:
Type of service(s):
Client/Employer/Consultant Name:
Name of Contact:
Title of Contact:
Address:
Telephone:
Email Address:
Dates of Service:
Type of service(s):
<ul> <li>b. Security Consulting Experience in a consulting business in which the applicant had no proprietary interest, but served as a consulting employee:</li> <li>Name of business:</li> </ul>
Address:
Telephone:
E-mail Address:
Executive who can verify employment:
Job Title:
Length of employment (From/to (month/year):
Name of business:
Address:
Telephone:
E-mail Address:
Executive who can verify employment:
Job Title:
Length of employment (From/to (month/year):



If security consulting experience is unverifiable, applicants may submit evidence of work product in the form of deliverables (survey report, written opinions or schematics/drawings) from five (5) projects/clients and project completion date. Client names and other identifying information may be redacted from each sample prior to submitting to the Professional Certification Committee for consideration. Work product will be accepted at the discretion of the Professional Certification Committee.

## **EDUCATION**

Each candidate for certification sha from an accredited college or unive university transcript or copy of degr	rsity. Non-I	APSC member				•
Name and Address of College/Univ	ersity Y	ears of Attenda	ince	Major Field of St	udy	Degree Awarde
Eight (8) years of direct, broad secute be accepted at the discretion of the requirement may also be replaced of Certification Committee. For example, and six (6) additional years of expert at the discretion of the Professional	Certificatio with a comb ple, a CPP or rience may	n Committee as sination of expe or CISSP and for replace the dec	s the ed rience a our (4)	uivalent of a deg and certification a additional years o	ree. It the of exp	The degree discretion of the erience or a PS
	IIN	IDEPENDENC	Œ			
(a) Do you have any arrangement of compensation or other valuable corwho have engaged you)? Yes	nsideration f					
(b) Do you own or are you employe products, goods, merchandise, equ				n any company w	/hich	sells security
(c ) Do you own or work for any cor Yes No	mpany whicl	h provides any	alarm r	nonitoring or cent	ral st	ation services?
(d) Do you own or work for any comprovide contract or non-contract guardes No						
(e) Do you perform "turn key" work			or equ	ipment where you	ı buy	security



(f) Do you, or does your firm act as a "middle man," distributor, or manufacturer's representative for any security product or service? Yes No
(g) Do you or your firm engage in detection of deception, truth verification, etc. through the use of polygraph, psychological "pen and paper" exams, voice stress or handwriting analysis, or other means? Yes No
(h) Do you conduct investigations of any sort (other than the "investigation" required to diagnose a consulting client's problems, or as an expert in litigation cases) or use the word(s) "investigator," "detective," or "investigation" in or on your stationery, literature or marketing materials?  Yes No
If you answered YES to any questions above, please explain (also, please state if you are required by law to be licensed as a private investigator in order to perform security consulting services):
CHARACTER
Have you ever been convicted of a felony or any crime involving moral turpitude, as defined by Black's Law Dictionary? YesNo
SIGNIFICANT AND MEASURABLE CONTRIBUTION (Professional Credentials)
Each candidate for certification will demonstrate significant and measurable contribution to the security industry. Examples of contributions include, but are not limited to security-related presentations or public speaking; publishing; teaching; serving in a responsible charge position for a security industry association (officer, board member, committee chairperson). Each contribution must be security-related and verifiable (with evidence provided as an attachment to this application). Other contributions may also be accepted at the discretion of the Professional Certification Committee. A minimum of three Significant and Measurable contributions must be demonstrated in the five (5) year period prior to application and attached as evidence of contribution.
2.
3.



## RELEASE OF IAPSC

In consideration for the IAPSC reviewing and acting upon my membership application, I fully release the IAPSC, its officers, members and employees from any and all claims arising out of the processing, review and action on this application.

## **FEE SCHEDULE**

Non-IAPSC Member: \$500

## CERTIFICATION

I hereby certify that all information on this application and any attached supporting materials is/are true and correct. I further affirm that I am an independent, non-product affiliated security consultant (or an internal

consultant) and am not currently engaged in any activity contrary to the rules, Code of Ethics and the International Association of Professional Security Consultants (IAPSC) dated	
nor, if accepted, will I do so during the time I am certified as a CSC.	
Signed:	
Print Name:	

## TO SUBMIT YOUR APPLICATION

#### Please enclose:

Date:

- Evidence of 3 Significant and Measurable Contributions (eg, copy of published work, seminar program, etc.)
- Copy of your college/university transcripts or degree certificate (highest degree attained)
- Check or Credit Card Authorization Form for \$500.00 payable to IAPSC

#### Mail or Email to:

International Association of Professional Security Consultants 136 Everett Road Albany, NY 12205 iapsc@iapsc.org

#### **TEST LOGIN INSTRUCTIONS**

Upon approval of your application, you will receive an email from iapsc@iapsc.org with instructions for how to log in and take your test online.



## **CREDIT CARD AUTHORIZATION FORM**

## CERTIFIED SECURITY CONSULTANT™ (CSC™) APPLICATION FEE

Amount Authorized: \$500 (IAPSC Non-Member)

	□ Visa	☐ MasterCard	□ AMEX	☐ Discover	
Applicant Name					
Credit Card Number			Ехр	oiration Date	
Name On Card (If Differe	ent)				
Signature			Dat	e	

## PLEASE MAIL OR E-MAIL COMPLETED FORM TO

International Association of Professional Security Consultants 136 Everett Road Albany, NY 12205

iapsc@iapsc.org

